



Safeguarding Policy

The purpose of this policy statement is:

- to protect children and young people who receive Sensory Worx's services from harm. This includes the children of adults who use our services
- to provide staff as well as children and young people and their families, with the overarching principles that guide our approach to child protection.

This policy applies to anyone working on behalf of Sensory Worx, including senior managers, paid staff, volunteers, sessional workers, agency staff and students.

Legal framework

This policy has been drawn up based on legislation, policy and guidance that seeks to protect children in England. A summary of the key legislation and guidance is available from [nspcc.org.uk/childprotection](https://www.nspcc.org.uk/childprotection).

Supporting documents

This policy statement should be read alongside our organisational policies, procedures, guidance, and other related documents:

- role description for the designated safeguarding officer (Claire Stirland)
- dealing with disclosures and concerns about a child or young person
- managing allegations against staff and volunteers
- recording concerns and information sharing
- child protection records retention and storage
- code of conduct for staff and volunteers
- photography and sharing images guidance
- safer recruitment
- anti-bullying
- managing complaints
- whistleblowing
- health and safety
- induction, training, supervision, and support
- adult to child supervision ratios.

We believe that:

- children and young people should never experience abuse of any kind
- we have a responsibility to promote the welfare of all children and young people, to keep them safe and to practise in a way that protects them.

We recognise that:

- the welfare of children is paramount in all the work we do and in all the decisions we take working in partnership with children, young people, their parents, carers, and other agencies is essential in promoting young people's welfare
- All children, regardless of age, disability, gender reassignment, race, religion or belief, sex, or sexual orientation have an equal right to protection from all types of harm or abuse
- some children are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues. Extra safeguards may be needed to keep children who are additionally vulnerable safe from abuse.



We will seek to keep children and young people safe by:

- valuing, listening to, and respecting them
- appointing a nominated child protection lead for children and young people.
- adopting child protection and safeguarding best practice through our policies, procedures, and code of conduct for staff.
- providing effective management for staff through supervision, support, training, and quality assurance measures so that all staff and volunteers know about and follow our policies, procedures, and behaviour codes confidently and competently.
- recruiting and selecting staff safely, ensuring all necessary checks are made
- recording and storing and using information professionally and securely, in line with data protection legislation and guidance [more information about this is available from the [Information Commissioner's Office](#)]
- sharing information about safeguarding and good practice with children and their families via leaflets, posters, group work and one-to-one discussions
- making sure that children, young people, and their families know where to go for help if they have a concern
- using our safeguarding and child protection procedures to share concerns and relevant information with agencies who need to know, and involving children, young people, parents, families, and carers appropriately
- using our procedures to manage any allegations against staff and volunteers appropriately
- creating and maintaining an anti-bullying environment and ensuring that we have a policy and procedure to help us deal effectively with any bullying that does arise
- ensuring that we have effective complaints and whistleblowing measures in place
- ensuring that we provide a safe physical environment for our children, young people, and staff by applying health and safety measures in accordance with the law and regulatory guidance
- building a safeguarding culture where staff, children, young people, and their families, treat each other with respect and are comfortable about sharing concerns.